



Republic of the Philippines  
Department of Migrant Workers  
**OVERSEAS WORKERS WELFARE ADMINISTRATION**  
REGIONAL WELFARE OFFICE NO. III  
Matulungin St. cor Mahusay St.  
Diosdado Macapagal Government Center  
Brgy. Maimpis, City of San Fernando, Pampanga  
Tel. No. (045) 961-6375

\_\_\_\_\_

Date

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SIR / MADAM:

Please quote your lowest net prices, taxes included, on the items hereunder and submit your quotation to this Office with signature and address on this copy stating the shortest time within which delivery can be made. The right to reject any or all of the bids submitted, if found disadvantageous to the government is reserved to this Office.

Very truly yours,

**REDINA C. MANLAPAZ**  
OIC – Regional Director

Quantity	Unit	Articles / Descriptions / Specifications	Unit Cost
100	pax	<b>Meals, Venue and Accommodation for Caring for the Carers: A Stress Management Session June 27 - 28</b>  EVENT REQUIREMENTS: <b>Venue</b> <ul style="list-style-type: none"><li>• Conference Hall / Multipurpose Venue</li><li>• Wifi</li><li>• Projector and Projector Screen</li><li>• Air-conditioned Facilities</li><li>• Sound System with microphones</li><li>• Free flowing coffee and drinking water</li></ul> <b>Accommodation Requirement:</b> <ul style="list-style-type: none"><li>• 22 Quad Sharing</li><li>• 2 Triple Sharing</li><li>• 3 Twin Sharing</li></ul> <b>Meal Requirement:</b> <b>Day 1</b> <ul style="list-style-type: none"><li>• AM Snacks</li><li>• Lunch</li><li>• PM Snacks</li><li>• Dinner and Fellowship Night</li></ul> <b>Day 2</b> <ul style="list-style-type: none"><li>• Breakfast</li></ul>	
GRAND TOTAL			500,000.00

Opened at:

\_\_\_\_\_  
GAO Representative

\_\_\_\_\_  
SIGNATURE OVER PRINTED NAME OF BIDDER

\_\_\_\_\_  
Supply Officer

\_\_\_\_\_  
ADDRESS and CONTACT NUMBER

Turn of Delivery: \_\_\_\_\_

Canvassed by: \_\_\_\_\_